

Machinists Money Purchase Pension Fund Website Terms and Conditions

Thank you for visiting the Machinists Money Purchase Pension Fund website located at <http://mmpff.zenith-american.com/> (the "Site"). The Site is an Internet property of Zenith American Solutions, Inc. ("Zenith," "we," "our" or "us"). Each end-user visitor to the Site ("User," "you" or "your") agrees to the Machinists Money Purchase Pension Fund Website Terms and Conditions ("Terms and Conditions"), in their entirety: (a) when she/he accesses or uses the Site; (b) when she/he accesses and/or views any of the text, video and/or other information pertaining to Machinists Money Purchase Pension Fund (the "Fund") and associated Machinists Money Purchase Pension Plan ("Plan"); (c) when a participant ("Participant") in the Plan registers for an account on the Site ("Account"); (d) when a Participant accesses information about her/his Plan participant account ("Plan Participant Account"), including employer contributions credited to that Participant's Plan Participant Account, net investment earnings (or losses) on such contributions, Plan Participant Account balance and relevant employment history ("Account Services"); and/or (e) when she/he utilizes the various contact forms and/or contact information made available on the Site as a means to contact directly, or request to be contacted by, the Fund Office (collectively, the "Contact Services," and together with the Site, Content, Account, Plan Participant Account, and Account Services, the "Site Offerings").

The following Terms and Conditions are inclusive of the Zenith American Solutions Website Privacy Policy ("Privacy Policy") located at <https://www.zenith-american.com/resources/privacy-and-security> and any and all other applicable operating rules, policies and other supplemental terms and conditions or documents that may be published from time to time, which are expressly incorporated herein by reference (collectively, the "Agreement"). By using and/or accessing the Site Offerings, Users agree to comply with and be bound by the Agreement in its entirety. **PLEASE REVIEW THE TERMS OF THE AGREEMENT CAREFULLY. IF A USER DOES NOT AGREE WITH THE TERMS OF THE AGREEMENT IN THEIR ENTIRETY, THAT USER IS NOT AUTHORIZED TO USE THE SITE OFFERINGS IN ANY MANNER OR FORM.**

THE AGREEMENT CONTAINS DISCLAIMERS OF WARRANTIES, LIMITATIONS OF LIABILITY, RELEASES, A CLASS-ACTION WAIVER, AND THE REQUIREMENT TO ARBITRATE ANY AND ALL CLAIMS THAT MAY ARISE HEREUNDER. THE AFOREMENTIONED PROVISIONS ARE AN ESSENTIAL BASIS OF THE AGREEMENT. NEW JERSEY STATE RESIDENTS ARE ENCOURAGED TO REVIEW THEIR RIGHTS UNDER THE AGREEMENT, AS PROVIDED UNDER THE NEW JERSEY TRUTH-IN-CONSUMER CONTRACT WARRANTY AND NOTICE ACT ("TCCWNA").

Please be advised that Zenith is a third-party administrator of the Plan, only. Contributions to the Fund are provided pursuant to collective bargaining agreements between the International Association of Machinists and Aerospace Workers, District 15 ("IAMAW 15" and contributing employers ("Contributing Employers", and the Plan and Fund are administered by a joint Board of Trustees consisting of an equal number of Union-designated and Employer-designated Trustees ("Trustees"). As such, Zenith shall not be responsible, or in any way liable, for any aspect of the Fund and/or Plan.

Please be advised that the Site Offerings do not provide, nor are they intended to provide, all of the details and information associated with the Fund and Plan. The Site Offerings are not intended, and shall in no way be construed, to modify, amend or otherwise interpret the terms of the official Plan documents, such as the Rules and Regulations of the Machinists Money Purchase Pension Plan and/or the Agreement and Declaration of Trust. If any information made available in connection with the Site and/or Site Offerings is in any way inconsistent with any of the terms and conditions contained within the official Plan documents, the terms and conditions contained in the official Plan documents will govern in all respects. No one other than the Plan's Board of Trustees has any authority to interpret the Plan documents or make any promises to Participants about their benefits. The Board of Trustees reserves the right to amend, modify or terminate the Plan at any time and for any reason, subject to any legal or contractual requirements or restrictions.

Please also be advised that Zenith is not engaged in providing retirement and/or investment-related advice and nothing we do and no element of the Site Offerings should be construed as such. The Content made available by and through the Site Offerings is not a substitute for professional financial and retirement planning advice. You should always check with your financial and retirement planning advisors before making any investment and/or retirement planning decisions.

1. Scope; Modification of Agreement. The Agreement constitutes the entire and only agreement between Users and Zenith with respect to Users' use of the Site Offerings, and supersedes all prior or contemporaneous agreements, representations, warranties and/or understandings with respect to same. Zenith may amend the Agreement from time to time in its sole discretion, without specific notice to Users; *provided, however*, that any amendment or modification to the arbitration provisions, prohibition on class action provisions or any other provisions applicable to dispute resolution (collectively, "Dispute Resolution Provisions") shall not apply to any disputes incurred prior to the applicable amendment or modification. The latest Agreement will be posted on the Site, and Users should review the Agreement prior to using any Site Offerings. By a User's continued use of the Site Offerings, that User hereby agrees to comply with all of the terms and conditions contained within the Agreement effective at that time (other than with respect to disputes arising prior to the amendment or modification of the Dispute Resolution Provisions, which shall be governed by the Dispute Resolution Provisions then in effect at the time of the subject dispute).

2. Requirements; Termination of Access to the Site Offerings. The Site Offerings are available only to individuals who can enter into legally binding contracts under applicable law. The Site Offerings are not intended for use by individuals under eighteen (18) years of age (or the applicable age of majority, if greater than eighteen (18) years of age in the subject jurisdiction). If a User is under eighteen (18) years of age (or the applicable age of majority, if greater than eighteen (18) years of age in the subject jurisdiction) and/or if that User is unable to enter into legally binding contracts under applicable law, that User does not have permission to use and/or access the Site Offerings.

Zenith may terminate a User's access to the Site Offerings at any time and for any reason, in its sole and reasonable discretion. Such reasons may include, without limitation, where Zenith believes that such User is: (a) in any way in breach of the Agreement; and/or (b) engaged in any improper conduct in connection with the Site Offerings.

You shall be responsible, at all times, for ensuring that you have an Internet connection, computer/mobile device, up-to-date Internet browser versions, a functioning e-mail account, applicable software, applicable hardware and/or other equipment necessary to access the Site Offerings. Zenith does not guarantee the quality, speed or availability of the Internet connection associated with your mobile device and/or computer. Zenith does not guarantee that the Site Offerings can be accessed: (a) on all mobile devices; (b) through all wireless service plans; (c) in connection with all Internet browsers; or (d) in all geographical areas. Standard messaging, data and wireless access fees may apply to your use of the Site Offerings through your wireless device. You are fully responsible for all such charges and Zenith has no liability or responsibility to you, whatsoever, for any such charges billed by your wireless carrier.

3. Contact Services. Where a User attempts to utilize the Contact Services and/or register for an Account, that User may be required to submit, and Zenith and/or the Plan may collect, some or all of the following information: (a) the User's full name; (b) the User's e-mail address; (c) the User's telephone number; (d) the User's date of birth; (e) the User's mailing address; (f) the User's Social Security Number; (g) the User's marital status; (h) answer to a security question selected by the User; (i) the User's username and password; and (j) any other information collected via the applicable form (collectively, "Registration Data"). Each User agrees to provide true, accurate, current and complete Registration Data. Zenith and the Plan's use of Registration Data shall be governed by the Privacy Policy. For a copy of the Privacy Policy, click <https://www.zenith-american.com/resources/privacy-and-security>

As part of the registration process, Users will be provided with, or must select, a username and/or password. If the username/password that a User requests is not available, that User will be asked to supply another username. If Zenith provides a User with a username/password, that User can change that username and/or password, or the one that the User selected during registration, at any time through that User's Account settings. Each User agrees to notify Zenith and the Plan of any known or suspected unauthorized use(s) of its Account, or any known or suspected breach of security, including loss, theft, or unauthorized disclosure of its username/password. **Each User shall be responsible for maintaining the confidentiality of its username/password and Account. Each User agrees to accept responsibility for all activities that occur through use of its username/password and Account.**

4. Content. The Site contains Content which includes, but is not limited to, text, video and other information pertaining to the Fund and Plan. **The Content made available by and through the Site Offerings is not a substitute for professional financial and retirement-planning advice. You**

should always check with your financial and retirement planning advisors before making any investment and/or retirement planning decisions.

5. Account Services. Members who have successfully registered for an Account may access information pertaining to their Plan Participant Account including employer contributions credited to that Member's Plan Participant Account, net investment earnings (or losses) on such contributions, Plan Participant Account balance and relevant employment history.

6. Representations and Warranties. Each User hereby represents and warrants to Zenith and the Plan as follows: (a) the Agreement constitutes such User's legal, valid and binding obligation which is fully enforceable against such User in accordance with its terms; and (b) such User understands and agrees that such User has independently evaluated the desirability of utilizing the Site Offerings and that such User has not relied on any representation and/or warranty other than those set forth in the Agreement.

7. Indemnification. Each User agrees to indemnify, defend and hold Zenith, the Trustees, IMAW 15, Contributing Employers, and their parent, subsidiaries and/or affiliates, and each of their respective officers, directors, employees, shareholders, licensors, suppliers, agents and attorneys (collectively the "Indemnified Parties"), harmless from and against any and all liabilities, claims, actions, suits, proceedings, judgments, fines, damages, costs, losses and/or expenses (including reasonable attorneys' fees, court costs and/or settlement costs) arising from and/or related to: (a) User's breach of the Agreement and/or any representation or warranty contained herein; and/or (b) User's improper and/or unauthorized use of the Site Offerings. The provisions of this Section 7 are for the benefit of the Indemnified Parties. Each of the Indemnified Parties shall have the right to assert and enforce these provisions directly against you on its own behalf.

8. License Grant. Each User is granted a non-exclusive, non-transferable, revocable and limited license to access and use the Site Offerings. Zenith may terminate this license at any time for any reason. Unless otherwise expressly authorized by Zenith, Users may only use the Site Offerings for their own personal, non-commercial use. No part of the Site Offerings may be reproduced in any form or incorporated into any information retrieval system, electronic or mechanical. No User or other third party may use any automated means or form of scraping or data extraction to access, query or otherwise collect material from the Site Offerings except as expressly permitted by Zenith. No User or other third party may use, copy, emulate, clone, rent, lease, sell, modify, decompile, disassemble, reverse engineer or transfer the Site Offerings, or any portion thereof. No User or other third party may create any "derivative works" by altering any aspect of the Site Offerings. No User or other third party may use the Site Offerings in conjunction with any other third-party content. No User or other third party may exploit any aspect of the Site Offerings for any commercial purposes not expressly permitted by Zenith. Each User further agrees to indemnify and hold Zenith harmless for that User's failure to comply with this Section 8. Zenith reserves any rights not explicitly granted in the Agreement.

9. Proprietary Rights. The Site Offerings, as well as the organization, graphics, design, compilation, magnetic translation, digital conversion, software, services and other matters related to same, are protected under applicable copyrights, trademarks and other proprietary (including, but not limited to, intellectual property) rights. The copying, redistribution or publication by any User or other third party of any part of the Site Offerings is strictly prohibited. No User or other third party acquires ownership rights in or to any content, document, software, services or other materials viewed by or through the Site Offerings. The posting of information or material by and through the Site Offerings does not constitute a waiver of any right in or to such information and/or materials.

10. Legal Warning. Any attempt by any individual to damage, destroy, tamper with, vandalize and/or otherwise interfere with the operation of the Site Offerings is a violation of criminal and civil law and Zenith will diligently pursue any and all remedies against any offending individual or entity to the fullest extent permissible by law and in equity.

11. Disclaimer of Warranties. THE SITE OFFERINGS AND ANY OTHER PRODUCTS AND/OR SERVICES OFFERED BY AND/OR THROUGH SAME ARE PROVIDED TO USERS ON AN "AS IS" AND "AS AVAILABLE" BASIS AND ALL WARRANTIES, EXPRESS AND IMPLIED, ARE DISCLAIMED TO THE FULLEST EXTENT PERMISSIBLE PURSUANT TO APPLICABLE LAW (INCLUDING, BUT NOT LIMITED TO, THE DISCLAIMER OF ANY WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT OF INTELLECTUAL PROPERTY AND/OR FITNESS FOR A PARTICULAR PURPOSE). IN PARTICULAR, BUT NOT AS A LIMITATION THEREOF, ZENITH MAKES NO WARRANTY THAT THE SITE OFFERINGS AND/OR ANY OTHER PRODUCTS AND/OR SERVICES OFFERED BY AND/OR THROUGH SAME: (A) WILL MEET ANY USER'S REQUIREMENTS; (B) WILL BE UNINTERRUPTED, TIMELY, SECURE OR ERROR-FREE OR

THAT DEFECTS WILL BE CORRECTED; (C) WILL BE FREE OF HARMFUL COMPONENTS; (D) WILL ENABLE ANY USER TO REALIZE ANY SPECIFIC FINANCIAL BENEFIT, INVESTMENT OUTCOME, RETIREMENT PLANNING GOAL AND/OR OTHER FINANCIAL OUTCOME; AND/OR (E) WILL BE ACCURATE OR RELIABLE. THE SITE OFFERINGS AND/OR ANY OTHER PRODUCTS AND/OR SERVICES OFFERED BY AND/OR THROUGH SAME MAY CONTAIN BUGS, ERRORS, PROBLEMS OR OTHER LIMITATIONS. ZENITH WILL NOT BE LIABLE FOR THE AVAILABILITY OF THE UNDERLYING INTERNET CONNECTION ASSOCIATED WITH THE SITE OFFERINGS. NO ADVICE OR INFORMATION, WHETHER ORAL OR WRITTEN, OBTAINED BY ANY USER FROM ZENITH OR OTHERWISE THROUGH OR FROM THE SITE OFFERINGS SHALL CREATE ANY WARRANTY NOT EXPRESSLY STATED IN THE AGREEMENT.

12. LIMITATION OF LIABILITY. EACH USER EXPRESSLY UNDERSTANDS AND AGREES THAT NONE OF THE INDEMNIFIED PARTIES SHALL BE LIABLE TO THAT USER OR ANY THIRD PARTY FOR ANY DIRECT, INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL AND/OR EXEMPLARY DAMAGES INCLUDING, BUT NOT LIMITED TO, DAMAGES FOR LOSS OF PROFITS, GOODWILL, USE, DATA OR OTHER INTANGIBLE LOSSES (EVEN IF THE INDEMNIFIED PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES), TO THE FULLEST EXTENT PERMISSIBLE BY LAW FOR: (A) THE USE OR INABILITY TO USE THE SITE OFFERINGS AND/OR ANY OTHER PRODUCTS AND/OR SERVICES OFFERED BY AND/OR THROUGH SAME; (B) THE COST OF PROCUREMENT OF SUBSTITUTE GOODS AND SERVICES RESULTING FROM ANY GOODS, DATA, INFORMATION, CONTENT AND/OR ANY OTHER PRODUCTS OR SERVICES PURCHASED OR OBTAINED FROM OR THROUGH THE SITE OFFERINGS; (C) ANY DISPUTE BETWEEN ANY USERS AND/OR OTHER THIRD PARTIES; (D) THE UNAUTHORIZED ACCESS TO, OR ALTERATION OF, ANY REGISTRATION DATA; (E) THE FAILURE TO REALIZE ANY SPECIFIC FINANCIAL BENEFIT, INVESTMENT OUTCOME, RETIREMENT PLANNING GOAL AND/OR OTHER FINANCIAL OUTCOME; AND (F) ANY OTHER MATTER RELATING TO THE SITE OFFERINGS AND/OR ANY OTHER PRODUCTS AND/OR SERVICES OFFERED BY AND/OR THROUGH SAME. THIS LIMITATION APPLIES TO ALL CAUSES OF ACTION, IN THE AGGREGATE INCLUDING, BUT NOT LIMITED TO, BREACH OF CONTRACT, BREACH OF WARRANTY, NEGLIGENCE, STRICT LIABILITY, MISREPRESENTATION AND ANY AND ALL OTHER TORTS. EACH USER HEREBY RELEASES THE INDEMNIFIED PARTIES FROM ANY AND ALL OBLIGATIONS, LIABILITIES AND CLAIMS IN EXCESS OF THE LIMITATIONS STATED HEREIN IN CONNECTION WITH THE AGREEMENT. IF APPLICABLE LAW DOES NOT PERMIT SUCH LIMITATIONS, THE MAXIMUM LIABILITY OF ANY OF THE INDEMNIFIED PARTIES TO ANY USER UNDER ANY AND ALL CIRCUMSTANCES ASSOCIATED WITH THE AGREEMENT WILL BE FIVE HUNDRED DOLLARS (\$500.00). **NO ACTION, REGARDLESS OF FORM, ARISING OUT OF THE SITE OFFERINGS AND/OR ANY OTHER PRODUCTS AND/OR SERVICES OFFERED BY AND/OR THROUGH SAME, MAY BE BROUGHT BY ANY USER OR INDEMNIFIED PARTY MORE THAN ONE (1) YEAR FOLLOWING THE EVENT WHICH GAVE RISE TO THE CAUSE OF ACTION.** THE NEGATION OF DAMAGES SET FORTH ABOVE IS A FUNDAMENTAL ELEMENT OF THE BASIS OF THE BARGAIN BETWEEN EACH USER AND ZENITH. ACCESS TO THE SITE OFFERINGS WOULD NOT BE PROVIDED TO USERS WITHOUT SUCH LIMITATIONS. SOME JURISDICTIONS, SUCH AS THE STATE OF NEW JERSEY, MAY NOT ALLOW CERTAIN LIMITATIONS ON LIABILITY SET FORTH ABOVE AND IN SUCH JURISDICTIONS THE LIABILITY OF THE INDEMNIFIED PARTIES SHALL BE LIMITED TO THE MAXIMUM EXTENT PERMITTED BY LAW.

13. Third Party Websites. The Site Offerings may contain links to other websites on the Internet that are owned and operated by third parties. None of the Indemnified Parties have control over the information, products or services made available on, by or through these third-party websites. The inclusion of any link does not imply endorsement by any of the Indemnified Parties of the applicable website or any association with the website's operators. Because the Indemnified Parties have no control over such websites and/or resources, each User agrees that the Indemnified Parties are not responsible or liable for the availability or the operation of such external websites, for any material located on or available from or through any such websites or for the protection of any User's data privacy by third parties. Each User further agrees that the Indemnified Parties shall not be responsible or liable, directly or indirectly, for any loss or damage caused by the use of or reliance on any such material available on, by or through any such site.

14. Editing, Deleting and Modification. Zenith and/or the Plan reserve the right in their sole discretion to edit and/or delete any documents, information or Content appearing on the Site.

15. Use of User Information. All material submitted by Users through or in association with the Site Offerings including, without limitation, the Registration Data, shall be subject to the Privacy Policy.

For a copy of the Privacy Policy, click <https://www.zenith-american.com/resources/privacy-and-security>

16. Dispute Resolution Provisions. The Agreement shall be treated as though it were executed and performed in New Jersey and shall be governed by and construed in accordance with the laws of the State of New Jersey (without regard to conflict of law principles). **Should a dispute arise concerning the Site Offerings, the terms and conditions of the Agreement or the breach of same by any party hereto: (a) the parties agree to submit their dispute for resolution by arbitration before a reputable arbitration organization as mutually agreed upon by the parties, in accordance with the then current Commercial Arbitration rules of the American Arbitration Association; and (b) you agree to first commence a formal dispute proceeding by completing and submitting an Initial Dispute Notice, which can be found after the Terms and Conditions. We may choose to provide you with a final written settlement offer after receiving your Initial Dispute Notice (“Final Settlement Offer”). If we provide you with a Final Settlement Offer and you do not accept it, or we cannot otherwise satisfactorily resolve your dispute and you wish to proceed, you must submit your dispute for resolution by arbitration before a reputable arbitration organization as mutually agreed upon by the parties, in your county of residence, by filing a separate Demand for Arbitration, which can be found after the Terms and Conditions. For claims of Ten Thousand Dollars (\$10,000.00) or less, you can choose whether the arbitration proceeds in person, by telephone or based only on submissions. If the arbitrator awards you relief that is greater than our Final Settlement Offer, then we will pay all filing, administration and arbitrator fees associated with the arbitration and, if you retained an attorney to represent you in connection with the arbitration, we will reimburse any reasonable attorneys’ fees that your attorney accrued for investigating, preparing and pursuing the claim in arbitration. Any award rendered shall be final and conclusive to the parties and a judgment thereon may be entered in any court of competent jurisdiction. Nothing contained herein shall be construed to preclude any party from: (i) seeking injunctive relief in order to protect its rights pending an outcome in arbitration; and/or (ii) pursuing the matter in small claims court rather than arbitration. Although we may have a right to an award of attorneys’ fees and expenses if we prevail in arbitration, we will not seek such an award from you unless the arbitrator determines that your claim was frivolous.**

To the extent permitted by law, you agree that you will not bring, join or participate in any class action lawsuit as to any claim, dispute or controversy that you may have against any of the Indemnified Parties and/or their employees, officers, directors, members, representatives and/or assigns. You agree to the entry of injunctive relief to stop such a lawsuit or to remove you as a participant in the suit. You agree to pay the attorney’s fees and court costs that any of the Indemnified Parties incurs in seeking such relief. This provision preventing you from bringing, joining or participating in class action lawsuits: (A) does not constitute a waiver of any of your rights or remedies to pursue a claim individually and not as a class action in binding arbitration as provided above; and (B) is an independent agreement. You may opt-out of these dispute resolution provisions by providing written notice of your decision within thirty (30) days of the date that you first access the Site.

17. Miscellaneous. To the extent that anything in or associated with the Site Offerings is in conflict or inconsistent with the Agreement, the Agreement shall take precedence. Zenith’s failure to enforce any provision of the Agreement shall not be deemed a waiver of such provision nor of the right to enforce such provision. The parties do not intend that any agency or partnership relationship be created through operation of the Agreement. Should any part of the Agreement be held invalid or unenforceable, that portion shall be construed consistent with applicable law and the remaining portions shall remain in full force and effect. Zenith may assign its rights and obligations under the Agreement, in whole or in part, to any party at any time without notice to you. The Agreement, may not however, be assigned by you, and you may not delegate your duties under it. Headings are for reference purposes only and in no way define, limit, construe or describe the scope or extent of such section.

18. Contact Us. If you have any questions about the Agreement, Site Offerings or the practices of Zenith, you may email us at: MMPPF@zenith-american.com; call us at: (201) 947-8000; or send us mail to: Zenith American Solutions NJ Office, 140 Sylvan Avenue, Suite 303, Englewood Cliffs, NJ 07632.

Machinists Money Purchase Pension Fund Initial Dispute Notice

First Name:* _____

Last Name:* _____

Street Address:* _____

City:* _____

State:* _____

Zip Code:* _____

Email Address:* _____

Telephone Number:* _____

Description of Dispute:* _____

Desired Outcome: _____

Mail or Email Notice to: Zenith American Solutions NJ Office
140 Sylvan Avenue, Suite 303
Englewood Cliffs, NJ 07632
MMPPF@zenith-american.com

(*Required fields)

DEMAND FOR ARBITRATION

Please provide the following information in connection with your dispute with Zenith American Solutions, Inc. ("Responding Party"), as submitted by you or the organization that you represent ("Initiating Party" and together with the Responding Party, the "Parties"):

Name of the Initiating Party: _____
Address of the Initiating Party: _____

Telephone Number of Initiating Party: _____
E-mail Address of Initiating Party: _____

Name of Responding Party: Zenith American Solutions, Inc.
140 Sylvan Avenue, Suite 303
Englewood Cliffs, NJ 07632

Telephone Number of Responding Party: (201) 947-8000
E-mail Address of Responding Party: MMPPF@zenith-american.com

The Initiating Party previously agreed to the Machinists Money Purchase Pension Fund Website Terms and Conditions ("Terms"). The Terms contain a valid and binding arbitration clause for the resolution of disputes, a copy of which is attached hereto as Exhibit A. The Parties are in dispute as to the following issue(s):

As the Parties cannot agree as to the resolution of the subject dispute, the Initiating Party hereby demands that the Responding Party submit to arbitration pursuant to the rules and procedures set forth by either the American Arbitration Association ("AAA"), the Judicial Arbitration and Mediation Services, Inc. ("JAMS") or another reputable arbitration provider, as selected by the Initiating Party.

The Initiating Party is claiming the following damages:

Total Damages Claimed \$ _____

In filing this Demand for Arbitration ("Demand"), the Initiating Party certifies the following:

He/she/it has provided the Responding Party with a copy of this Demand by both e-mail and by certified mail, return receipt requested.

So demanded and certified, this ____ day of _____, 20__.

Initiating Party

Sworn to and subscribed before me, this ____ day of _____, 20__.

Notary Public.

(PLEASE NOTE: Notarization is required for original and mailed copies only. Notarization is not required to file or serve this Demand via e-mail)